# BRENTWOOD SCHOOL Application Checklist

# INQUIRE

Please submit the Inquiry Form. Once our Admissions Office has received your inquiry, we will send you our admissions packet, which includes the Brentwood School viewbook and application-related materials.

### VISIT

We host Student Visit Days and Parent/Guardian Open Houses during the fall. We encourage prospective students to attend a Visit Day and prospective parents/guardians to attend an Open House. Advance registration is required as space is limited.

# APPLY

Complete the 2020-21 Online Application. Please complete the Parent/Guardian Section and have your child complete the Student Section of the online application. We will consider your application complete once you have submitted the application fee. You will have the option of paying by credit card, electronic check, or selecting the fee waiver option for families applying for financial assistance. Our application deadline is Monday, January 6, 2020.

## INTERVIEW AND TOUR

After our Admissions Office processes your online application and the application fee, we will contact you via email to schedule your interview and tour. The interview and tour are for parent(s)/guardian(s) and student(s) and take place during school hours.

### SUBMIT YOUR REQUIRED FORMS

Distribute the following transcript request and recommendation forms to your child's current school via our admissions portal. Note: Forms may also be downloaded and returned by email (bwsadmissions@bwscampus.com). Please ensure that all required forms are submitted by January 17, 2020.

- □ Transcript Request Form
- □ Administrative Recommendation Form
- □ English Teacher Recommendation Form
- □ Math Teacher Recommendation Form

### TAKE THE ISEE TEST

We require each applicant to take the Independent School Entrance Exam. Brentwood School does not encourage multiple testing. Even if the applicant has taken the ISEE more than once, we will only accept one score report for each applicant.

We ask that applicants take the ISEE no later than Saturday, January 11, 2020.

Please release your child's ISEE score report to Brentwood School no later than Friday, January 17, 2020.

Our school code is 051555.

## APPLY FOR FINANCIAL ASSISTANCE

We are committed to making our exceptional education accessible to the most talented students. If you are interested in applying for Financial Assistance, please visit the Affording Brentwood School web page.